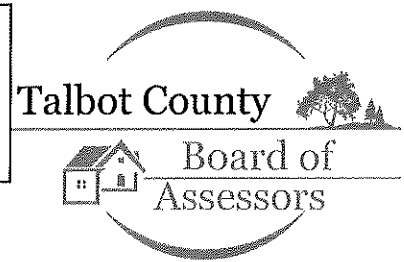


11 N. Jefferson Ave.
PO BOX 337
Talbotton, GA 31827

Daniel B. Coffee, Chairman
Sandra N. Higginbotham, Member
Hubert P. Bickley, Member
Lauren A. Harbin, Secretary



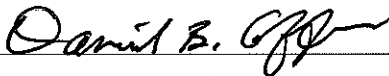
Board of Assessors
Monthly Meeting Minutes
June 12, 2023

*Valuing People
and Property*

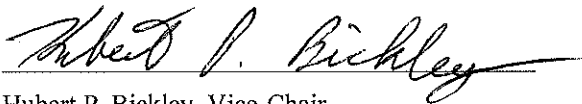
1. The meeting was called to order by Chairman Coffee at 2:00 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chairman Bickley motioned to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
3. Vice-Chairman Bickley offered a motion to approve the May 8, 2023, minutes as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
4. Old Business
 - A. Budget Update – Report current through March 2023 was presented for review.
5. New Business
 - A. Homestead Applications:
 1. Homestead exemption application for S5 to be applied for 2023 was presented to the Board for approval. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. Mrs. Harbin will send a 30 day NOA on this parcel.
 2. Homestead exemption applications for 2024 were presented to the Board for approval. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously.
 - B. Mrs. Harbin presented the Board with a spreadsheet listing all Conservation applications received to this point in the appeals process. She indicated that approval was recommended for all applications Vice-Chairman Bickley made a motion to approve all applications recommended for approval. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
 - C. Mrs. Harbin presented the Board with a spreadsheet listing all Forest Land Protection Act applications requiring release due to a clerical error during PT61 transfer. Vice-Chairman Bickley made a motion to approve the FLPA releases as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
 - D. Mrs. Harbin indicated that Mrs. Ison had requested budget worksheets be completed by June 30, 2023. Mrs. Harbin presented the Board with her working budget papers. The Board will set a budget workshop for the end of June.

- E. Mrs. Harbin presented the Board with a listing of all 30 Day NOA sent as of today. She indicated that there had been an issue discovered with the FLPA values updating, and upon consultation with Nick Garcia from HBS was advised to reissue those notices. Vice-Chairman Bickley made a motion to approve the 30 day NOA as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. A spreadsheet containing a listing of these NOA's will be attached to these minutes.
- F. Mrs. Harbin presented the Board with the error and release paperwork for the current month. Vice-Chairman Bickley made a motion to approve the error and releases as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. A spreadsheet containing a listing of these errors and releases will be attached to these minutes.
- G. In the Chief Appraiser update Mrs. Harbin noted there had only been one appeal currently, and that it had been resolved with a 30 day notices. She also indicated that the courthouse has closed for repairs and that appointments must be made to access the records room. The offices of the Superior Court and Probate Judge are currently in the basement of the new BOC building.
- H. In Members matters Chairman Coffee indicated that he and Mrs. Higginbotham attended CAVEAT and he reviewed some highlights from the sessions. Mrs. Harbin indicated that an email with the slides for the sessions had been received and she had reviewed them. Chairman Coffee asked that it be added to the August agenda to review the policies on Public employee disclosures. Mrs. Higginbotham and Vice-Chairman Bickley did not have anything further.
- I. The next scheduled monthly meeting is tentatively July 12, 2023, at 2:00pm. A called budget planning meeting will be held June 28, 2023, at 2:00pm.
- J. A motion was made by Vice-Chairman Bickley to adjourn the meeting at :337 pm. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

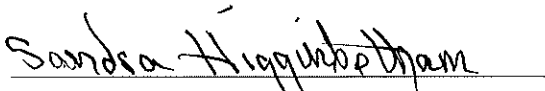
Submitted by Lauren A. Harbin, Secretary



Daniel B. Coffee, Chairman



Hubert P. Bickley, Vice-Chair



Sandra N. Higginbotham, Member